

Resolution # 25-1

WHEREAS, County policies and procedures require both the assigned oversight committee and the County Board to approve all requests to procure goods and/or services costing \$30,000 or more; and,

WHEREAS, the Department of Coroner wishes to procure goods and/or services from National Medical Services for the purpose of professional services in the amount of approximately \$45,000.00; and

WHEREAS, this purchase will allow National Medical Services to provide professional services; and

WHEREAS, as documented by the approval of this resolution, Jail Committee has approved the Coroner Department's request to procure the items specified and the committee recommends that the County Board approve procurement of the same, and;

NOW, THEREFORE, BE IT RESOLVED that the Sangamon County Board, in session this 11th day of June, 2019, approves the procurement of the goods and/or services detailed above. The Elected Official/Department Head is authorized to sign required documents to execute the provision of this procurement.

FILED

MAY 21 2019

Don [Signature]
Sangamon County Clerk

RECEIVED
2660

MAY 10 2019

Andy Goleman
SANGAMON COUNTY AUDITOR

Attachment: Purchase Order form

Approved by the Jail _____ Committee

_____, 2019

Edward [unclear], Chairman _____, Member

[Signature], Member _____, Member

Jim E. Bell, Member _____, Member

Ryan B. Melchi, Member _____, Member

[Signature], Member _____, Member

[Signature], Member _____, Member

Joe [unclear], Member

Sangamon County Purchase Order FY2019

Purchase Orders are required for all Informal Quotes (>\$3,500) and Formal Solicitations (>\$30,000)

Department Information

PO Number: _____ (Manually Assigned by Department)
Department: Coroner Employee Contact: Cinda Edwards
Department Head Signature: _____ Date: 5/10/19

Purchase Order Type (Regular, Exception or Emergency)

Type: Regular [] (3 Quotes or RFP Documentation Required)
Legal Review Date: 5/20/19 (>\$30,000 or Exception - see below)
Exception [x] (Provide detailed explanation in Purchase Description/Narrative Section)
Reason: Joint Purchasing Contract [] Sole Source [] Professional Services [x]
Not Suitable for Quotes/RFP Other [x]

Emergency [] County Administrator Signature: _____ Date: _____
• Will be reported at the next Oversight and/or County Board Meeting
• Provide detailed explanation in Purchase Description/Narrative Section

Purchase Request Information

Vendor: National Medical Servies Quantity: 225 Price Per Unit: \$200
Total Price: \$45,000 G/L: 001.005 507.003

Purchase Description/Narrative:

National Medical Services is a Forensic Toxicology lab that processes specimens sent to them from the Sangamon County Coroner's Office. Every autopsy ordered by the Sangamon County Coroner has toxicology samples submitted to National Medical Services. Based on approximately 200 autopsies per year and some cases that do not require an autopsy but only a toxicology sample drawn, there are roughly 225 cases a year that are sent to this lab. Depending upon tests ordered and the types of samples submitted, prices will vary. Attached is a copy of the invoice from April 2019.

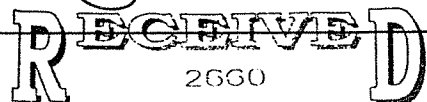
Auditor's Office (PO request documents need to be to the Auditor's Office 5 business days prior to the oversight committee meeting)

Date Received: 5/10/19 Date Review Completed: 5/10/19
Auditor's Office Signature: TVian

County Board

Meeting Date Signature
Approved by Oversight Committee: May 21, 19 [Signature]

Approved by County Board (if applicable): _____
(County Board Resolution Required for All POs >\$30,000)



MAY 10 2019

5/1/19

Andy Goleman
SANGAMON COUNTY AUDITOR

25-4



200 Welsh Road
Horsham, PA 19044-2208

(215) 657-4900

Fax: (215) 366-1504

INVOICE

Terms Net 30
Remit To PO Box 820090
Philadelphia, PA 19182-0090
Tax ID 23-1731658

Account #: 10386

Sangamon County Coroner's Office
Attn: Cinda Edwards
200 South 9th Street - Rm 303
Springfield, IL 62701

Invoice Date 3/31/2019
Invoice Number 1078317
Period Ending 3/31/2019
Purchase Order

Please Reference Invoice # On Your Check

Date Recd	Work Order	ID / Name	Analysis Code	Qty	Unit Price	Total Amount
02/05/19	19034728	CC19-25 KLEIN, APRIL	8052B Postmortem, Expanded, Blood (Forensic)	1	\$199.00	\$199.00
02/21/19	19050816	CC19-40 GROSBOLL, THOMAS	8052B Postmortem, Expanded, Blood (Forensic)	1	\$199.00	\$199.00
02/21/19	19050830	19-0321-C JONES, LADON	8052B Postmortem, Expanded, Blood (Forensic)	1	\$199.00	\$199.00
02/27/19	19057201	CC19-42 HIBBLER, GREGORY	8665U 6-Monoacetylmorphine - Free (Unconjugated), Urine	1	\$55.00	\$55.00
02/27/19	19057201	CC19-42 HIBBLER, GREGORY	8052FL Postmortem, Expanded, Fluid (Forensic)	1	\$322.00	\$322.00
02/27/19	19057203	CC19-41 MOORE, JOHN	8052B Postmortem, Expanded, Blood (Forensic)	1	\$199.00	\$199.00
03/05/19	19063316	CC19-45 ROBINSON, JAMES	8052B Postmortem, Expanded, Blood (Forensic)	1	\$199.00	\$199.00
03/06/19	19064620	CC19-46 HELSEL, MURIEL	1919FL Electrolytes and Glucose Panel (Vitreous), Fluid (Forensic)	1	\$87.00	\$87.00
03/06/19	19064620	CC19-46 HELSEL, MURIEL	8052B Postmortem, Expanded, Blood (Forensic)	1	\$199.00	\$199.00
03/07/19	19065720	19-0445-C RACIA, MARIA	8052B Postmortem, Expanded, Blood (Forensic)	1	\$199.00	\$199.00
03/12/19	19070257	CC19-49 MCCORMICK, DAVID	8052B Postmortem, Expanded, Blood (Forensic)	1	\$199.00	\$199.00
03/12/19	19070281	CC19-48 TENNANT, JACLYN	8052B Postmortem, Expanded, Blood (Forensic)	1	\$199.00	\$199.00
03/12/19	19070281	CC19-48 TENNANT, JACLYN	1919FL Electrolytes and Glucose Panel (Vitreous), Fluid (Forensic)	1	\$87.00	\$87.00

Total Amount Due: \$2,342.00