

Resolution # 23-1

WHEREAS, County policies and procedures require both the assigned oversight committee and the County Board to approve all requests to procure goods and/or services costing \$30,000 or more; and,

WHEREAS, the Department of Finance Misc. wishes to procure goods and/or services from Land of Lincoln Economic Development Corporation for the purpose of membership dues in the amount of approximately \$500,000; and

WHEREAS, this purchase will allow Sangamon County to provide be a contributing member in the economic development in Sangamon County; and

WHEREAS, as documented by the approval of this resolution, Finance Committee has approved the Finance Misc. Department's request to procure the items specified and the committee recommends that the County Board approve procurement of the same, and;

NOW, THEREFORE, BE IT RESOLVED that the Sangamon County Board, in session this 10th day of December, 2019, approves the procurement of the goods and/or services detailed above. The Elected Official/Department Head is authorized to sign required documents to execute the provision of this procurement.

FILED
NOV 27 2019
Don J. Hays
Sangamon County Clerk

RECEIVED
2660
NOV 21 2019

Andy Goleman
SANGAMON COUNTY AUDITOR

Attachment: Purchase Order form

Approved by the Finance _____ Committee

November 26 _____, 2019

[Signature], Chairman

[Signature], Member

[Signature], Member

[Signature], Member

[Signature], Member

[Signature], Member

[Signature], Member

_____, Member

[Signature], Member

_____, Member

[Signature], Member

_____, Member

[Signature], Member

[Signature]

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Sangamon County Purchase Order FY2019

Purchase Orders are required for all Informal Quotes (>\$3,500) and Formal Solicitations (>\$30,000)

Department Information

PO Number: _____ (Manually Assigned by Department)
Department: Finance Misc. Employee Contact: Brian McFadden
Department Head Signature: *B. McFadden* Date: _____

Purchase Order Type (Regular, Exception or Emergency)

Type: *Regular* (3 Quotes or RFP Documentation Required)

Legal Review Date: _____ (>\$30,000 or Exception – see below)

Exception (Provide detailed explanation in Purchase Description/Narrative Section)

Reason: Joint Purchasing Contract Sole Source Professional Services
Not Suitable for Quotes/RFP Other

Emergency County Administrator Signature: _____

- Will be reported at the next Oversight and/or County Board Meeting Date: _____
- Provide detailed explanation in Purchase Description/Narrative Section

Purchase Request Information

Vendor: Land of Lincoln Economic Develop Quantity: _____ Price Per Unit: _____
Total Price: \$500,000 G/L: AA001.1300.10000 5566.000

Purchase Description/Narrative:

Annual Membership Dues to be billed quarterly at \$125,000



NOV 21 2019

Andy Goleman
SANGAMON COUNTY AUDITOR

Auditor's Office (PO request documents need to be to the Auditor's Office 5 business days prior to the oversight committee meeting)

Date Received: _____ Date Review Completed: _____

Auditor's Office Signature: _____

County Board

Approved by Oversight Committee: _____ Meeting Date: 11/26/2019 Signature: *[Signature]*
Approved by County Board (if applicable): _____

(County Board Resolution Required for All POs >\$30,000)