

Resolution No. 17-1

WHEREAS, the County has identified the need to purchase thirteen (13) vehicles during the Fiscal Year beginning December 1, 2018; and

WHEREAS, the Public Health Department will be purchasing two (2) vehicles, OEM one (1) vehicle, and ten (10) Sheriff's Office vehicles; and

WHEREAS, the purchase of these vehicles and equipment will be from the dealers awarded the state contracts or vendor quotes; and

WHEREAS, financing will be entered into a contract with a vendor selected through the specifications of an RFP process, with a fixed annual percentage rate not to exceed 2.89%, and

WHEREAS, the financing shall be a three year contractual agreement, with a deposit down in the amount of Fifty Thousand Dollars (\$50,000) from the Justice Assistance Grant, and

WHEREAS, for the thirteen (13) vehicles being financed, at a total not to exceed four hundred thousand dollars (\$400,000) must be borrowed; the County will pay regular annual principal payments and all accrued unpaid interest due as of each payment date, December 15, 2019, December 15, 2020, and December 15, 2021 respectively; and

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD MEMBERS OF SANGAMON COUNTY, in session this 8th day of April, 2019 A.D., that the above purchases are accepted for the vehicles at the cost listed above, for payment of said vehicles from Capital Expenditures appropriation and the Justice Assistance Grant.

\_\_\_\_\_  
Department Head/Elected Official

\_\_\_\_\_  
County Board Chairman

**FILED**

APR 04 2019

*Don J. May*  
Sangamon County Clerk

**RECEIVED**  
2660

APR 4 2019

Andy Goleman  
SANGAMON COUNTY AUDITOR

17-2

Finance Committee Approval

\_\_\_\_\_  
Chair

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Vice-Chair

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Member

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Member

Sangamon County Purchase Order/ Sheriff's Office/Pre-Approval  
(Pre-ERP Implementation)

17-3

Department Information

Department County Board

Employee Contact Tim Eggleston

Purchase Request Information

Vendor Multiple

Purchase Description Vehicles and Equipment

Quantity 13

Price Per Unit Various

Total Price \$450,000.00

G/L Multiple

Tracking

PO Number 2019-008-040819

PO Type : Exception

(Manually assigned by Department)

Date: 4/4/2019

Legal Review (if applicable; see below) 4/4/2019

Sent to Auditor's Office for Review 4/4/2019

Note: PO request documents need to be to the Auditor's Office 5 business days prior to the oversight committee meeting.

Auditor's Office Review Completed

Nia 4/4/19

Department Signature 4/4/2019

Oversight Committee Approval 4/8/2019

County Board Approval 4/8/2019

Note: Please attach all required documents such as quotes, bids, rfp's, evaluations, etc.

Legal Review is required for:

- All services being performed for or on behalf of the County
- Any goods or services being procured through an RFP/Bid Process
- Intergovernmental/Interagency Agreements
- If a vendor or other agency requires a contract or written agreement.

### Purchase Order Narrative for County Vehicle Purchases

**Purchase Order:** 2019-008-040819

**PO Amount:** \$450,000

**PO Type:** Exception/Standard

**Reason:** State of Illinois Joint Purchasing Contract/Quotes

**Legal Review:** 4/4/19

**Summary:**

Sangamon County has identified the need to purchase 13 vehicles in FY19 for the following departments: Public Health (2), OEM (1), Sheriff (10)

Vehicles will be purchased via the State Contract or by obtaining 3 quotes where applicable.

An RFP was sent out for financing and we are currently negotiating a lease purchase agreement with the vendor who submitted the low bid of 2.43% for a 3 year payment schedule with payments December 15<sup>th</sup> of 2019, 2020, and 2021.

The PO amount reflects the total budgeted cost. State Contract Pricing for Patrol vehicles is to be released this month so a final total cost could not be calculated, but is not to exceed \$450,000.