

Resolution # 15-1

WHEREAS, County policies and procedures require both the assigned oversight committee and the County Board to approve all requests to procure goods and/or services costing \$30,000 or more; and,

WHEREAS, the Department of Public Defender wishes to procure goods and/or services from Dr. Pan for the purpose of Forensic Examinations in the amount of approximately up to \$40,000.00; and

WHEREAS, this purchase will allow The Public Defender's Office to provide Forensic Examinations; and

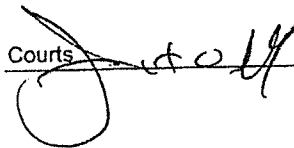
WHEREAS, as documented by the approval of this resolution, Courts Committee has approved the Public Defender Department's request to procure the items specified and the committee recommends that the County Board approve procurement of the same, and;

NOW, THEREFORE, BE IT RESOLVED that the Sangamon County Board, in session this 9th day of November, 2021, approves the procurement of the goods and/or services detailed above. The Elected Official/Department Head is authorized to sign required documents to execute the provision of this procurement.

\_\_\_\_\_  
Chairman, Sangamon County Board

ATTEST:


\_\_\_\_\_  
County Clerk

Approved by the Courts  Committee 11-4, 2021  
\_\_\_\_\_, Chairman

Attachment: Purchase Order form

**FILED**

NOV 05 2021

  
Sangamon County Clerk

Explanation of Expenditure

The public defender's office retains forensic psychiatrists to examine clients as to their fitness to stand trial and their sanity. The evaluations are ordered by the court.

We have retained Dr. Philip Pan to perform a majority of the evaluations for the past several years. Our review indicates the forensic psychiatrists typically charge an hourly rate of \$250.00 to \$900.00. Dr. Pan charges the public defender's office \$300.00 an hour.

We are requesting \$40,000.00 because we do not know how many evaluations will be required in the next fiscal year. Dr. Pan's charges for 2018 were \$37,800.00, in 2019 the charges were \$32,325.00 and in 2020 his charges totaled \$21,300.00. Dr. Pan is hired on per case basis. We are asking for approval for the entire year.

Thank you.

153

LIVE \*\* Sangamon County \*\* LIVE  
**Purchase Order Edit Listing**

Department	P.O. Number	Type	Vendor/Vendor Address	Description/Bill to Address
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PUD.ADMN Public Defender,Administration		Blanket	31022-Pan, Philip M.D.  Pan, Philip M.D. P.O. Box 9589 Springfield, IL 62791-9589	Forensic Exams  Public Defender 200 S Ninth St, Room 301 Springfield, IL 62701
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G/L Date: 12/01/2021  
 Deliver By Date: 12/01/2021  
 Expiration Date: 11/30/2022  
 Form Type: STND

Resolution Number: None  
 Assigned to: None

Detail:	Description	Vendor Part Number	Quantity U/M	Amount/Unit	Total Amount
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	Forensic Exams - Forensic Exams		1.0000 EA	40,000.0000	40,000.00
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Contract Number:	Confirming: No	Ordered For:	Ship To: Public Defender
List Price Per Unit: 40,000.00	1099 Item: Yes	Ship Via:	200 S Ninth St, Room 301
Discount Percentage: 0%	Taxable Item: No	Freight Terms:	Springfield, IL 62701
	Create Asset: No	Associate To Asset:	

Total Purchase Order Items: 1	Purchase Order Amount: \$40,000.00	Purchase Order Encumbrances: \$40,000.00
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