

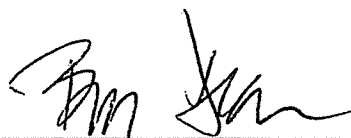
Resolution # 13-1

WHEREAS, County policies and procedures require both the assigned oversight committee and the County Board to approve all requests to procure goods and/or services costing \$30,000 or more; and,

WHEREAS, the Department of Building & Grounds wishes to procure goods and/or services from Security Automation Services for the purpose of Security Electronic Control Retrofit for Sangamon County East Complex, in the amount of \$132,000; and

WHEREAS, as documented by the approval of this resolution, the Finance Committee has approved the Department's request to procure the items specified and the committee recommends that the County Board approve procurement of the same, and;

NOW, THEREFORE, BE IT RESOLVED that the Sangamon County Board, in session this 5<sup>th</sup> day of February, 2019, approves the procurement of the goods and/or services detailed above. The Elected Official/Department Head is authorized to sign required documents to execute the provision of this procurement.



Byron Deaner, Interim Facilities Manager  
Building & Grounds

**FILED**

JAN 31 2019

  
Sangamon County Clerk

**RECEIVED**  
2660

JAN 31 2019

Andy Goleman  
SANGAMON COUNTY AUDITOR

Sangamon County Purchase Order Template  
(Pre-ERP Implementation)

13-2

-- Purchase Orders are required for all Informal Quotes (>\$3,500) and Formal Solicitations (>\$30,000)

Department Information

Department Building & Grounds

Employee Contact Byron Deaner

Purchase Request Information

Vendor Security Automation Systems

Security Electronic Control Retrofit for Sangamon

Purchase Description County East Complex

Quantity \_\_\_\_\_

Price Per Unit \_\_\_\_\_

Total Price \$132,000

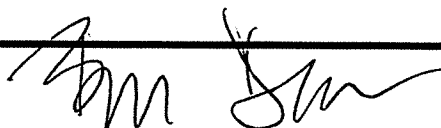
G/L \_\_\_\_\_

Tracking

PO Number BG2019-22

(Manually assigned by Department)

1/30/2019



Legal Review (if applicable; see below) \_\_\_\_\_

Sent to Auditor's Office for Review \_\_\_\_\_

Note: PO request documents need to be to the Auditor's Office 5 business days prior to the oversight committee meeting.

Auditor's Office Review Completed T. Vian 1/31/19

Approved by Oversight Committee \_\_\_\_\_

Approved by County Board (if applicable) \_\_\_\_\_

\*County Board Resolution Required

Note: Please attach all required documents such as quotes, bids, rfp's, evaluations, etc.

Legal Review is required for:

- All services being performed for or on behalf of the County
- All goods in excess of \$10,000 per year
- Any goods or services being procured through an RFP/Bid Process
- Intergovernmental/Interagency Agreements
- If a vendor or other agency requires a contract or written agreement.

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2660

JAN 31 2019

Andy Goleman  
SANGAMON COUNTY AUDITOR