



# JOE AIELLO

## SANGAMON COUNTY CLERK

Sangamon County Complex  
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Website: www.sangamoncountyclerk.com

For Office Use Only:

Date: \_\_\_\_\_

Amount: \_\_\_\_\_

Employee Initials: \_\_\_\_\_

### REQUEST FOR VITAL RECORDS

Name of Person Completing Application: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street City State Zip*

Phone Number of Person Completing Application: H ( ) \_\_\_\_\_ W ( ) \_\_\_\_\_

Number of Copies Requested: \_\_\_\_\_ E-mail address: \_\_\_\_\_

***Fraudulent use of any vital records is a Class 4 Felony punishable by imprisonment of up to three (3) years and a fine of \$10,000 or both (410 ILCS 535/27). I do hereby certify that, as the person whose record is sought, or as the parent, guardian, or legal representative of the person, I am legally entitled to a certified copy according to the Vital Records Act contained in the Illinois Compiled Statutes.***

Signature of Person Applying: \_\_\_\_\_

**THE FEE FOR THE SEARCH AND A COPY OF A BIRTH OR MARRIAGE RECORD IS \$25.00. ADDITIONAL COPIES ISSUED AT THE SAME TIME ARE \$7.00. VALID IDENTIFICATION FOR A BIRTH AND DEATH RECORD IS REQUIRED. THE FEE FOR THE SEARCH AND A COPY OF A DEATH RECORD IS \$27.00 AND \$9.00 FOR ADDITIONAL COPIES.**

#### BIRTH RECORDS

Name On Birth Record: \_\_\_\_\_  
*First Middle Last (Maiden Name)*

Date of Birth: \_\_\_\_\_  
*Month Day Year*

Your Relationship to Person Named Above (check one):  Self  Mother  Father  Legal Guardian  Other (specify) \_\_\_\_\_

Intended use of record:  Legal purposes  Genealogy  Other(explain) \_\_\_\_\_

Father's Name on Birth Record: \_\_\_\_\_  
*First M.I. Last*

Mother's Maiden Name on Birth Record: \_\_\_\_\_  
*First M.I. Maiden Last Name*

#### DEATH RECORDS

Name of Deceased: \_\_\_\_\_

Date of Death: \_\_\_\_\_

Your Relationship to Deceased: \_\_\_\_\_

Intended use of record:  Legal purposes  Genealogy  Other(explain) \_\_\_\_\_

#### MARRIAGE RECORDS

Name of Groom: \_\_\_\_\_

Name of Bride (before marriage): \_\_\_\_\_

Date of Marriage: \_\_\_\_\_

Your Relationship to Bride/Groom (check one):  Bride  Groom  Other (specify) \_\_\_\_\_